The Office of Advancement at Spalding University cultivates relationships with alumni, foundations, grant makers, and individual donors to support institutional priorities and encourage long-term investment in the success of university endeavors and programming. Grant writing is one of many tools used to develop project initiatives and ensure future sustainability.

For faculty and staff who are interested in writing grants, please see the following sections: Grant Writing and Approval Process, Research Tools for Identifying Funding Sources, Selected External Funding Sources, and Grant Writing Toolbox.

Grant Writing and Approval Process

Applications and proposals are submitted to philanthropic entities by Spalding University (“the applicant”) on behalf of individual faculty and/or investigators and staff.

Leadership approval of grant applications and project proposals must be obtained prior to seeking funding. At a minimum, approval must be received from the department chair, who may require further approvals from the appropriate dean, the provost, and president. All faculty course releases, and subsequent course arrangements, must be approved in advance by the department chair, dean, and provost.

Disclaimer: The Office of Advancement is not responsible for the authorization of costs or any allocation of university resources. Grant writers must receive the approval of university leadership prior to submitting funding requests or seeking grant writing assistance from the Office of Advancement.

Faculty and staff are responsible for writing and submitting applications for project specific grants, as well as for the operational aspects of funded projects; however, the Office of Advancement is available to provide assistance at any point during proposal development, the application process, and upon the award of funding to coordinate reporting requirements. Please contact Erynn McInnis (ext. 4318), in the Office of Advancement, to ensure that individual project proposals are coordinated with other university efforts, for assistance of any kind, or for questions regarding the approval process.

Research Tools for Identifying Funding Sources

Pivot – Pivot is an integrated database of funding opportunities from federal and regional governments, private foundations, professional societies and associations, and corporations. Spalding University's subscription allows registered users to search, track, and share available or upcoming funding opportunities and requests for proposals.

Foundation Directory Online – A service of the Foundation Center, this free version allows grant seekers to search for potential funders by name and/or geographic location. Search results typically include financial data, IRS Forms 990 and 990-PF, fields of interest, and contact information.
Selected External Funding Sources

Grants.gov – A searchable database to find and apply for federal grants. An email alert system pushes new/updated funding opportunity notifications to registered users who activate the function.

The Institute of Education Sciences (IES) – This Department of Education program “supports research that contributes to school readiness and improved academic achievement for all students and particularly for those whose education prospects are hindered by inadequate education services and conditions associated with poverty, race/ethnicity, limited English proficiency, disability, and family circumstance.”

Carnegie Corporation of New York – Currently accepting Letters of Inquiry for proposals related to specific issues in urban and higher education.

The Spencer Foundation – This foundation’s mission is dedicated to improvement in education through support of high-quality investigation and research programs, and to strengthening and renewing the educational research community.

The Hearst Foundations – The Foundations provide resources for organizations and institutions working in the fields of Education, Health, Culture, and Social Services, “with the goal to ensure that people of all backgrounds have the opportunity to build healthy, productive, and inspiring lives.”

Ford Foundation – Higher Education for Social Justice – Educational initiatives that align with Ford Foundation goals to address significant social justice issues may apply for grants.

Lumina Foundation – This foundation’s overarching goal is to increase the higher education attainment rate of the United States to 60 percent by 2025. You can follow the Lumina Foundation via monthly or daily emails or RSS feeds.

RGK Foundation – This foundation awards grants in the broad areas of Education, Community, and Health/Medicine.

MacArthur Foundation – Funding is project specific and cyclic in availability; however, U.S. Programs include community and economic development; juvenile justice reform; education, with a focus on digital media and learning; and policy research and analysis on issues such as the implications of an aging society.

Agency for Healthcare Research and Quality (AHRQ) – Its mission is to produce evidence to make healthcare safer, higher quality, more accessible, equitable, and affordable.

The Commonwealth Fund – This foundation “aims to promote a high performing health care system that achieves better access, improved quality, and greater efficiency, particularly for society’s most vulnerable, including low-income people, the uninsured, minority Americans, young children, and elderly adults.”

National Endowment for the Humanities – Website for Match Your Project to a Grant Program.

National Endowment for the Humanities – Division of Education Programs – “Through its programs devoted to teachers and their students, the division strives to cultivate intellectual curiosity, so that students can deepen their reflections on human experience; increase their understanding of different
cultures and societies, past and present; and achieve the knowledge and wisdom necessary for democratic citizenship.”

National Endowment for the Humanities – Office of Digital Humanities – “Digital technology has changed the way scholars perform their work. It allows new questions to be raised and has radically changed the ways in which materials can be searched, mined, displayed, taught, and analyzed.” See the office’s list of grant opportunities for those that might have educational components.

National Science Foundation (NSF) – Directorate for Education and Human Resources (EHR) – This directorate includes the Division of Graduate Education (DGE), Division of Undergraduate Education (DUE), and Division of Research on Learning (DRL), all of which offer funding opportunities of potential for STEM (Science, Technology, Engineering, Mathematics) Education. The most recent EHR program announcement are available here; subscriptions to announcements are available via email or RSS.

Alfred P. Sloan Foundation – The Foundation makes grants in seven major program areas, one of which is – Science Education – “Grants in the Science Education program area promote access to the scientific enterprise, provide information about scientific and technical careers, and encourage innovation to the structure of scientific training.”

Grant Writing Toolbox

The following should be used on application forms that request “applicant” or “institution” information:

Applicant/Institution: Spalding University
845 South Third St.
Louisville, KY 40203
(502) 585-9911

Employer Identification Number (EIN/TIN): 61-0444780
DUNS Number: 081015281
CAGE Code: 06PL3

Contact Erynn McInnis (ext. 4318), in the Office of Advancement, for electronic copies of these commonly requested documents:

- Institutional Federal Tax Exempt Status Letter – 501(c)3 Letter
- Current Board of Trustees Roster
- Audited Financial Statements
- Annual Operational Budget
- IRS Form 990

Pre-written descriptions of Spalding University, its achievements, mission, and programming are available. Please get in touch to request pre-written materials, discuss project specific needs, or to collaborate on applying for available funding opportunities.